



# Active Local Supported Places Test & Learn Application Form

**Active Local is Herts Sport & Physical Activity Partnerships (HSP) place-based approach aimed at addressing inactivity, health inequalities, and social disadvantages in targeted Hertfordshire communities. In partnership with Sport England, HSP are working in two Supported Places (April 2025 – March 27) focusing on Children and Young People.**

1. Waltham Cross (Broxbourne)
2. Cowley Hill (Hertsmere)

As a first step, please ensure you have spoken to your relevant Active Local Officer before completing this form, contacts can be found at the bottom of this page. Following submission, application forms will be reviewed by the Supported Places Steering Groups, with a decision being made by the group. The relevant Active Local Officer will be in touch to update you if your application has been successful or not.

Please make sure you meet **ALL** of the following criteria before completing the project/programme details:

Required Criteria	Please tick box
Do you have a minimum of two different partners working on the project/programme?	<input type="checkbox"/>
Confirmed which organisation is the principal partner who will be receiving the funding?	<input type="checkbox"/>
Has your project/programme been shaped/designed by youth voice or community consultation in the delivery area and are able to demonstrate evidence of this?	<input type="checkbox"/>
Can you confirm that this is a NEW project/programme and has not previously been delivered?	<input type="checkbox"/>
Are all partners constituted (e.g. registered as a club, CIC or similar) and does the lead applicant have a bank account in its name?	<input type="checkbox"/>
Do you have the appropriate minimum operating standards such as Safeguarding, Health and Safety Policy, Data Protection Policy and Procedures etc.	<input type="checkbox"/>

Are you able to deliver the project/programme and complete Monitoring and Evaluation (including presenting during and after delivery to Steering Group) by 31 <sup>st</sup> March 2027?	<input type="checkbox"/>
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If you believe you meet all the criteria on page one – Please can you fill in the below:

<b>Project/Programme Details</b>	
<b>Your Details</b>	
Name (Title, first name and surname)	
Email address	
Daytime phone number	
Contact's position in organisation	
<b>Principle Partner/Organisation Details</b>	
Organisation name	
Organisation's postal address (including Town/City, County and Postcode)	
Landline phone number <i>(if applicable)</i>	
Organisation type <i>(delete as appropriate)</i>	<ul style="list-style-type: none"> <li>▪ Not-for-profit voluntary or community club/organisation</li> <li>▪ Registered Charity</li> <li>▪ Not-for-profit company, Community Interest Company (CIC) or other social enterprise</li> <li>▪ Company limited by guarantee</li> <li>▪ Charitable Incorporated Organisation</li> <li>▪ Registered Society</li> </ul>
Please list the names of other Partners involved in the project/programme	
<b>Funding</b>	
Total amount requested (£)	
<p>Please describe in detail how you will use this funding.</p> <p>This includes:</p> <ul style="list-style-type: none"> <li>• a description of the project/programme</li> <li>• how you know that there is a need (youth voice/consultation)</li> <li>• explain how you will deliver the project/programme</li> <li>• who will be delivering the project/programme</li> <li>• how will you market the project/programme</li> </ul>	

The <b>Active Local</b> area that you operate in (delete as appropriate)	<ul style="list-style-type: none"> <li>Waltham Cross</li> <li>Cowley Hill</li> </ul>
Please provide a location and postcode for the area(s) where the project/programme will take place.	
How many individuals do you expect/estimate to reach from the project/programme?	
Please give a cost breakdown (£) for the amount requested.	
Please give a timescale for use of the funding (length of delivery and when you intend to start*)  *All delivery must finish by March 2027.	
Age group the project/programme will target? (delete as appropriate)	<ul style="list-style-type: none"> <li>Under 5 Year Olds</li> <li>5 – 11 Year Olds</li> <li>11 – 16 Year Olds</li> <li>16 – 20 Year Olds</li> </ul>
Will you be targeting a specific demographic?	
Will there be a charge for participants to engage in the project/programme?	
Successful applications will be required to complete some evaluation to help us share the significant impact the funding has made.  How do you plan to share the impact of your project? E.g. case studies/ video/survey/report/interviews  This will help us provide guidance if needed for evaluation via templates or toolkits	

Please send any queries and completed application forms to your Active Local Officer:

Waltham Cross – Matt Ridley – [m.ridley2@herts.ac.uk](mailto:m.ridley2@herts.ac.uk)

Cowley Hill – Jane Parker – [j.parker20@herts.ac.uk](mailto:j.parker20@herts.ac.uk)

Active Local Lead – Claire Stratford – [c.stratford@herts.ac.uk](mailto:c.stratford@herts.ac.uk)