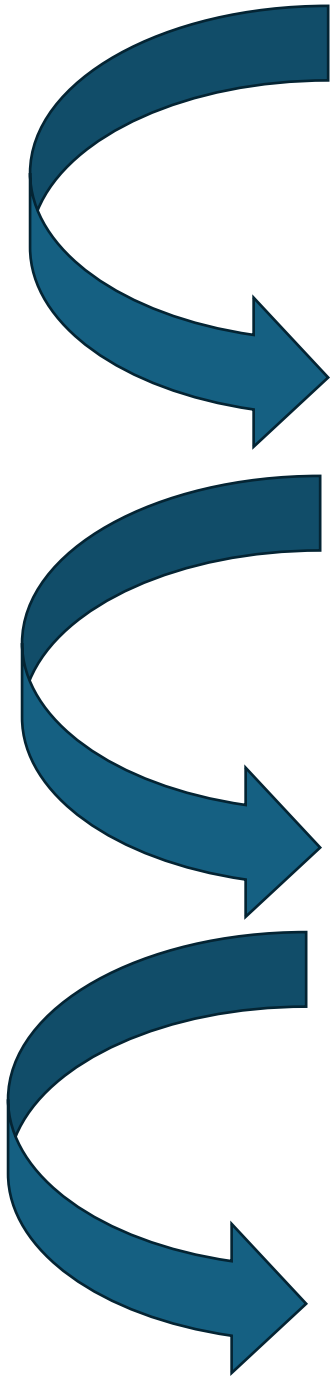
Hertfordshire's Place Universal Offer

Test and Learn Project and Programme Funding

Governance Flowchart



Initiation of Project/Programme

Clear documentation made available by HSP detailing the process for applying for funding to deliver a project or programme as part of the PUO.

All funding applications must align to the PUO delivery action plan within that Place.

Supporting Documentation for the Programme/Project

All project and programme applications to have a supporting signatory from one of the Steering Group members. This way all applications are driven by the community for the community with support from senior community leaders.

No application to be recommend to the steering group without all paperwork having been completed.

Approval Process – HSP/Steering Group/University

All funding applications to be signed off as 'complete' by the HSP Place Team Lead or the Strategic Lead prior to being shared with the Steering Group for a funding decision.

All approvals for funding will still be subject to University of Hertfordshire financial approval and checks prior to funding being released.

Post Approval Process

Successful applicants to ensure that all funding agreements are signed prior to project or programme initiation.

No funding will be released without funding agreements being signed.

All monitoring and evaluation records to be provided prior to the final 10% of the grant funding being released.

*This model assumes that Herts Sport & Physical Activity Partnership can directly distribute 'Test & Learn' project and programme funding.